

## QUOTATION NOTICE

The Energy Commission (Suruhanjaya Tenaga) wishes to invite experience and eligible companies to participate in the following quotation:

Quotation No	Title	Company Mandatory Criteria	Briefing Session	Closing Date / Time
ST/PRL/S/01/2020	RESEARCH, WRITING, TRANSLATING, DESIGN AND PRINT OF ENERGY COMMISSION'S 2019 ANNUAL REPORT	<p>1. The agency is registered with the <b>Companies Commission of Malaysia (SSM)</b>;</p> <p>2. The agency must have at least <b>RM50,000.00</b> paid up capital; and</p> <p>3. The agency has been in operation for at least <b>five (5) years</b> in the industry, with minimum of <b>two (2)</b> annual reports published.</p>	<p><b>Date:</b> 12<sup>th</sup> February 2020 (Wednesday)</p> <p><b>Time:</b> 10.00 am</p> <p><b>Venue:</b> Ground Floor, Suruhanjaya Tenaga, No. 12, Jalan Tun Hussein, Precinct 2, 62100 Putrajaya.</p> <p><b>This briefing session is COMPULSORY for agencies interested in submitting the quotation.</b></p>	<p><u>Final date to collect quotation document (RFQ):</u></p> <p><b>18<sup>th</sup> February 2020 (Tuesday)</b></p> <p><b>5.30 pm</b></p> <p><u>Deadline for quotation submission:</u></p> <p><b>03<sup>rd</sup> March 2020 (Tuesday)</b></p> <p><b>12.00 noon</b></p>

- The terms, instructions and further information regarding the invitation is mentioned in the Quotation Document which can be acquired from Procurement Unit, 6<sup>th</sup> Floor, Suruhanjaya Tenaga, No. 12, Jalan Tun Hussein, Precinct 2, 62100 Putrajaya from **12<sup>th</sup> February 2020 until 18<sup>th</sup> February 2020** during office hours **8.30 am to 5.30 pm**.
- Please bring along a copy of company's **SSM certificate** during the Quotation Document collection.

**For further inquiries please contact:**

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