

NOTICE OF PROPOSAL SUBMISSION

(RFQ: ST/PRL/S/02/2020)

DEADLINE: 14 MAY 2020 (12.00 NOON)

PERKHIDMATAN BAGI PROJEK MEMBANGUNKAN APLIKASI TELEFON PINTAR UNTUK MEDIA SOSIAL SURUHANJAYA TENAGA

Reference is made to the **clause 6** of the **Part I-General Conditions and Instructions**, kindly take note on the adjustments over the procedure and process of the Proposal Submission:

6. SUBMISSION OF PROPOSALS

6.1 The company is to submit the Unpriced Package and Priced Package in one (1) email which contain two (2) attachments. The company shall ensure that all Proposals are to be emailed with the following orders:

- (i) Proposals for **“UNPRICED PACKAGE”** and **“PRICED PACKAGE”** must be sent to procurement_proposal@st.gov.my
- (ii) Title or subject of the email: **Vendor name** and RFQ **“name and number”**.
- (iii) Attachments: Two (2) attachments clearly name with **“UNPRICED PACKAGE”** or **“PRICED PACKAGE”**.
- (iv) Only **“PRICED PACKAGE”** must be encrypted with **Password**.
- (v) **Password** of encrypted **“PRICED PACKAGE”** must be emailed to:
 - a) procurement_pin@st.gov.my
 - b) Title or subject of the email: **Vendor name** and **Password for RFQ “name and number”**
 - c) The company must ensure the **password is accurate**. The Energy Commission will assume no responsibility for the unsuccessful password during the pricing opening session.

- (vi) Proposals for “**UNPRICED PACKAGE**” and “**PRICED PACKAGE**” must be in **PDF format** and size not more than **10MB per email**.
- 6.2 The Company shall submit complete Technical and Financial Proposals. Incomplete or partially completed Proposals may be rejected. Changes and modifications in the Proposal’s price by the Company after submission may not be accepted.
- 6.3 All expenses incurred by the Company in the preparation of the Proposal shall not be reimbursed by the Energy Commission and shall be the sole responsibility of the Company.
- 6.4 All Proposals submitted shall become the property of the Energy Commission.
- 6.5 If the submission is not followed and marked as required above, the Energy Commission will assume no responsibility for the misplacement or premature opening of the proposals.
- 6.6 One (1) company is allowed to submit **ONLY** one (1) Quotation Proposal.

Procurement Unit

SURUHANJAYA TENAGA