

## TENDER NOTICE

The Energy Commission (Suruhanjaya Tenaga) wishes to invite experienced and eligible companies to participate in the following tender:

Tender No.	Title	Company Mandatory Criteria	Briefing Session	Payment Details	Closing Date / Time
ST/PRL/T/03/2021	RESEARCH, WRITING, DESIGN AND PRINTING OF A COFFEE TABLE BOOK, A TEAM ST MEMOIR TOGETHER WITH THE PRODUCTION OF A COMMEMORATIVE VIDEO FOR THE ENERGY COMMISSION'S 20 <sup>TH</sup> ANNIVERSARY	<p>1. The agency is registered with the <b>Companies Commission of Malaysia (SSM)</b>;</p> <p>2. The agency has been in operation for at least <b>three (3) years</b> in the industry, with experience in publications (e.g., Coffee Table Books etc.) and corporate video production or its equivalent; and</p> <p>3. The agency must have at least <b>RM100,000.00</b> paid up capital.</p>	<p><b>Date:</b> 16<sup>th</sup> February 2021 (Tuesday)</p> <p><b>Time:</b> 10.00 a.m.</p> <p><b>Venue:</b> Online briefing session through <b>Microsoft Teams Meeting</b>. Link will be provided to agencies by email.</p> <p><b>This briefing session is COMPULSORY for agencies interested in submitting the tender.</b></p>	<p>1. Payment of <b>RM100.00</b> per copy shall be made by electronic fund transfer (EFT) to bank account as per following details:</p> <p>Account Payee: <b>SURUHANJAYA TENAGA</b> Account Number: <b>8602589537</b> Bank Name: <b>CIMB Bank Berhad</b> Swift code: <b>CIBBMYKL</b> Bank Address: 2 M11-A, Kompleks Kementerian Kewangan 5, Persiaran Perdana, Presint 2, 62592 Putrajaya, Malaysia.</p> <p>2. Payment is non-refundable.</p> <p>3. Please provide transaction details and reference number as proof of payment to the email address below.</p>	<p><u>Final date to purchase tender document (RFP):</u> <b>15<sup>th</sup> February 2021 (Monday)</b> <b>5.30 pm</b></p> <p><u>Deadline for tender submission:</u> <b>4<sup>th</sup> March 2021 (Thursday)</b> <b>12.00 noon</b></p>

- The terms, instructions and further information regarding the invitation is mentioned in the Tender Document which can be purchased from Procurement Unit, 6<sup>th</sup> Floor, Suruhanjaya Tenaga, No. 12, Jalan Tun Hussein, Precinct 2, 62100 Putrajaya from **8<sup>th</sup> February 2021 until 15<sup>th</sup> February 2021** during office hours **8.30 am to 5.30 pm**.
- Please email a copy of company's **SSM certificate** and **proof of payment** to the email address below if interested in participating in this RFP.

**For further inquiries please contact:**

- Faizah Alias at 03-88708659 / faizah\_alias@st.gov.my
- Nabeela Mohamad Pesal at 03-88708733 / nabeela@st.gov.my

**THIS NOTICE IS ALSO AVAILABLE AT OUR WEBPORTAL**  
[www.st.gov.my](http://www.st.gov.my)