

QUOTATION NOTICE

The Energy Commission (Suruhanjaya Tenaga) wishes to invite experienced and eligible companies to participate in the following quotation:

Quotation No	Title	Company Mandatory Criteria	Briefing Session	Closing Date / Time
ST/PRL/S/01 /2021	RESEARCH, WRITING, TRANSLATING, DESIGN AND PRINT OF ENERGY COMMISSION (SURUHANJAYA TENAGA) ANNUAL REPORT 2020 (BILINGUAL), AND KWIE ANNUAL REPORT 2020	<p>1. The agency is registered with the Companies Commission of Malaysia (SSM);</p> <p>2. The agency must have at least RM100,000.00 paid up capital; and</p> <p>3. The agency has been in operation for at least five (5) years in the industry, with minimum of two (2) annual reports published in their repertoire.</p>	<p>Date: 15th February 2021 (Monday)</p> <p>Time: 2.30 p.m.</p> <p>Venue: Online briefing session through Microsoft Teams Meeting. Link will be provided to agencies by email.</p> <p>This briefing session is COMPULSORY for agencies interested in submitting the quotation.</p>	<p><u>Final date to confirm participation and request quotation document (RFQ):</u></p> <p>11th February 2021 (Thursday)</p> <p>5.30 pm</p> <p><u>Deadline for quotation submission:</u></p> <p>1st March 2021 (Monday)</p> <p>12.00 noon</p>

- The terms, instructions and further information regarding the invitation is mentioned in the Quotation Document which can be acquired from Procurement Unit, 6th Floor, Suruhanjaya Tenaga, No. 12, Jalan Tun Hussein, Precinct 2, 62100 Putrajaya from **5th February 2021 until 11th February 2021** during office hours **8.30 am to 5.30 pm**.
- Please email a copy of company's **SSM certificate** to the email address below if interested in participating in this RFQ.

For further inquiries please contact:

- Faizah Alias at 03-88708659 / faizah_alias@st.gov.my
- Nabeela Mohamad Pesal at 03-88708733 / nabeela@st.gov.my