

VACANCY ADVERTISEMENT

Position : **EXECUTIVE**
Section : **Industry Competency & Advisory**
Category/ Grade : **Junior Management**

JOB PURPOSE:

To support competency governance, certification and professional-development frameworks for the Electrical, Gas and Energy Efficiency sectors, ensuring regulatory compliance, industry relevance and alignment with national energy priorities.

JOB RESPONSIBILITIES:

- Assist in drafting, reviewing and updating subsidiary instruments, codes, guidelines and directions governing competent persons in the Electrical, Gas and Energy Efficiency sectors, ensuring alignment with the relevant Acts and Regulations.
- Monitor regulatory developments, industry trends, technological changes and enforcement feedback; maintain the register, review cycles, version control and document integrity of competency governance instruments.
- Coordinate the governance and technical administration of Registered Energy Managers (REM), Registered Energy Auditors (REA) and Registered Training Institutions (RTI) under the Energy Efficiency and Conservation Act 2024, including guidance, transition matters, training, examinations, expert panels and Continuing Development Programme recognition.
- Develop and maintain competency frameworks, criteria, assessment standards and syllabuses, including the Enhanced Competency Programme and Unified Guide, in collaboration with technical experts, professional bodies and accredited training institutions.
- Coordinate the ST-Energy Competency Excellence programme, covering programme frameworks, course catalogues, registration, payment, participants, instructors, procurement, certification, evaluation, reporting, standard operating procedures and operational controls.
- Plan and conduct stakeholder engagement, consultation, advisory and public-awareness initiatives with licensees, contractors, competent persons,

professional bodies, training institutions, government agencies and the public on competency and compliance requirements.

- Align competency standards and programmes with national priorities including NETR, NIMP and TVET frameworks, benchmark against international practices, and integrate sustainability, renewable energy and green technologies into competency certification.
- Support digitalisation and Section operations through dashboards, workflow automation, project reporting and relevant applications, while ensuring access control, account ownership, technical handover and operational continuity.

REQUIREMENTS:

- Bachelor's degree in Electrical Engineering, Mechanical Engineering, Energy Engineering, Energy Management or a related technical field.
- Minimum 3 years of relevant experience in energy regulation, competency certification, technical training, energy efficiency, programme management or a related field.
- Practical experience in developing regulatory guidelines, competency frameworks, assessment standards, training programmes, certification processes or stakeholder consultation initiatives.
- Sound knowledge of energy-sector legislation and regulatory requirements, including the Energy Efficiency and Conservation Act 2024, competency governance, professional certification and continuing development programmes.
- Strong analytical, technical writing, programme coordination, stakeholder engagement, communication, planning and problem-solving skills, with proficiency in Microsoft Office and digital workflow or data-visualisation tools.
- Demonstrates a high level of integrity, accountability, attention to detail, adaptability, sound judgement, emotional intelligence and teamwork.

Kindly email your application to recruitment@st.gov.my . Shortlisted candidates who meet all the required criteria will go through a thorough selection and assessment process.