# 6.2 APPLICATION FOR CERTIFICATE OF APPROVAL (CoA) TO MANUFACTURE, IMPORT, DISPLAY, SELL OR ADVERTISE ELECTRICAL EQUIPMENT

## A. Application Procedure

(1) An applicant is required to apply for a Certificate of Approval (CoA) through the e-Permit website at https://epermit.dagangnet.com.my
(2) The applicant shall refer to Dagang Net Technologies Sdn Bhd for details on online registrations at 1-300-133-133.
(3) For manufacturer or importer, an applicant is required to apply for a Certificate of Registration (CoR) prior to applying for CoA.
(4) Details for application to be a registered manufacturer or importer is in accordance with Chapter 6.1 of these Guidelines.
(5) The applicant shall complete the application by providing all information correctly and attach all required documents.
(6) Information such as name of electrical equipment, brand and model must be correct or else application will be rejected.
(7) Detailed steps on application procedures are available at e-Permit website on Trader Module User Guide.
(8) Technical documents required for CoA to manufacture and import are as follows:
    (*a*) The Type Test Report validity period shall not exceed five years from the date of report and shall not be less than twelve months from the date of CoA application;
    (*b*) List of components;
    (*c*) Instruction manual;
    (*d*) Technical specification and catalogue; and
    (*e*) Sample of the product, if requested.
(9) Applicant shall pay RM30.00 as processing fee.

## B. Type Test Report

(1) Type Test Reports that are recognised by the Commission shall be produced by any of the following laboratories:-

    (*a*) SIRIM QAS International Sdn. Bhd. (SIRIM), Malaysia;
    (*b*) Laboratories under Laboratory Accreditation Scheme of Malaysia (SAMM) by Department of Standards Malaysia (DSM) recognised by the Commission;
    (*c*) Laboratories under the IECEE CB Scheme. The list of the laboratories is available from the website **https://www.iecee.org**. The CB Test Report needs to be accompanied with a CB Test Certificate;
    (*d*) Laboratories (in the scope of its accreditation) which are accredited by the accreditation body* that have signed the Asia Pacific Accreditation Cooperation (APAC) MRA – **https://www.apac-accreditation.org;**
    (*e*) Laboratories (in the scope of its accreditation) which are accredited by the

accreditation body* that have signed the International Laboratory Accreditation Cooperation (ILAC) MRA – **https://ilac.org** ;

(*f*) Laboratories (in the scope of its accreditation) listed as Designated Testing Laboratory (DTL) under ASEAN Sectoral Mutual Recognition Agreement for Electrical and Electronic Equipment (ASEAN EEE MRA);

(2) All testing shall include the national deviation in Malaysia. The requirements of national deviation are as stated in Chapter 8 of these Guidelines.

(3) For the energy performance testing report, the test report issued by other bodies than SIRIM shall be accompanied with SIRIM's Assessment Letter.

(4) The test report shall be prepared in either English or Bahasa Malaysia.

(5) The model name shall be unique with unambiguous identification for each rating and specification.

(6) Acceptance of amendment test report due to technical modification to the main test report shall be limited to maximum three, after which a full new test report shall be provided.

* Note: Department of Standard Malaysia (DSM) is one of the (APLAC/ILAC) MRA signatory.

## C. Annual Fee for New Application

An annual fee of RM220.00 for single phase and RM330.00 for three phase shall be paid upon approval of the CoA in accordance with the Second Schedule in Part XIII of the Regulations.

## D. Requirement for Manufacture

An electrical equipment that has been approved for manufacturing shall participate in SIRIM's Product Certification Scheme (PCS). The electrical equipment shall be affixed with a ST-SIRIM label issued by SIRIM or bear the SIRIM Certification Mark.

## E. Requirement for Importer

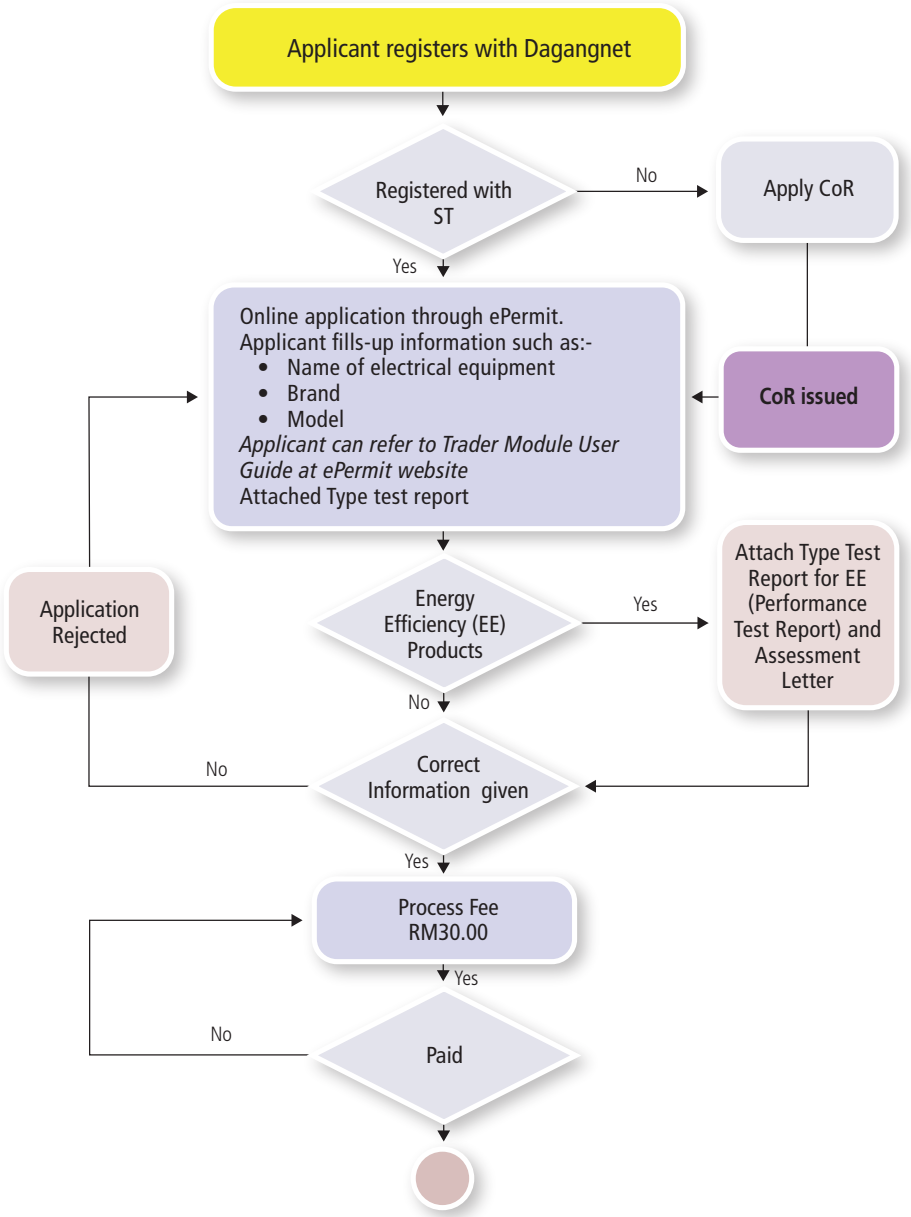
(1) An electrical equipment that has been approved for import into Malaysia shall comply with the consignment test conducted by SIRIM for each batch or participate in SIRIM's PCS within the validity period of the CoA. The electrical equipment shall be affixed with ST-SIRIM label issued by SIRIM or bear the SIRIM Certification Mark.

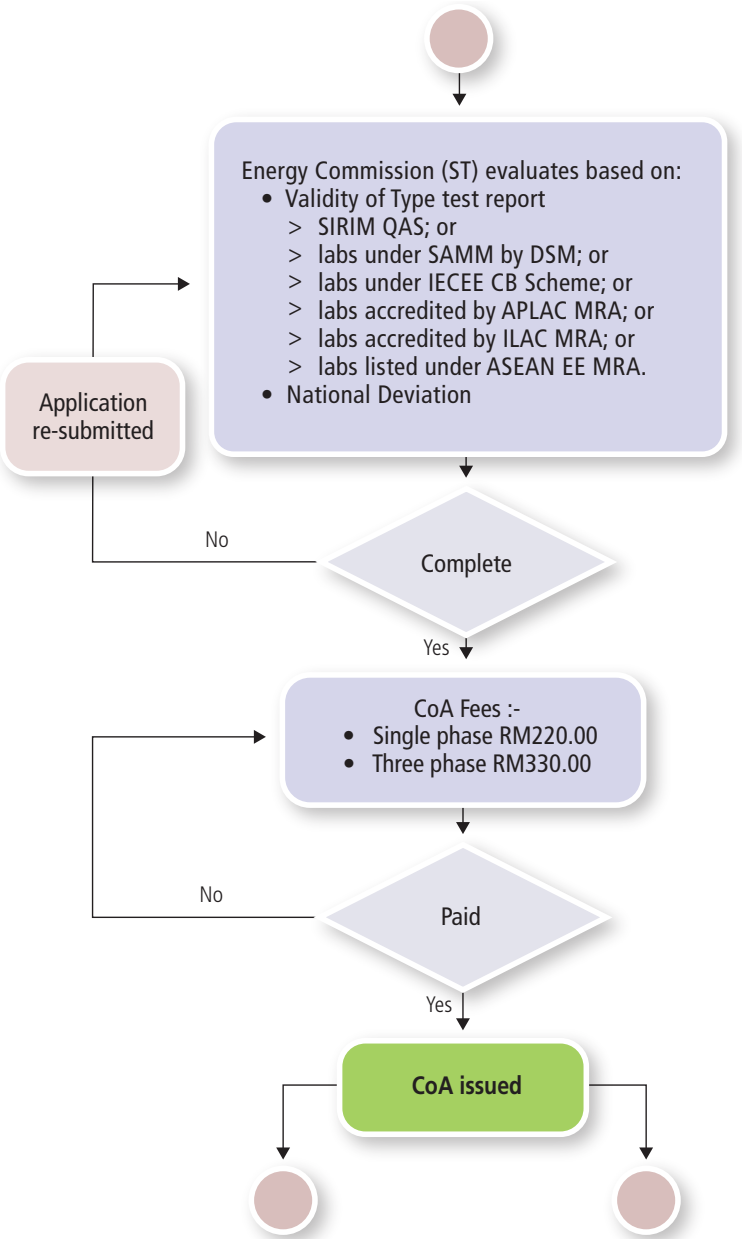
(2) An electrical equipment which failed the Consignment Test need to be sent back to the country of origin or the Commission may direct the importer to withdraw immediately and where necessary may seize or remove such electrical equipment.

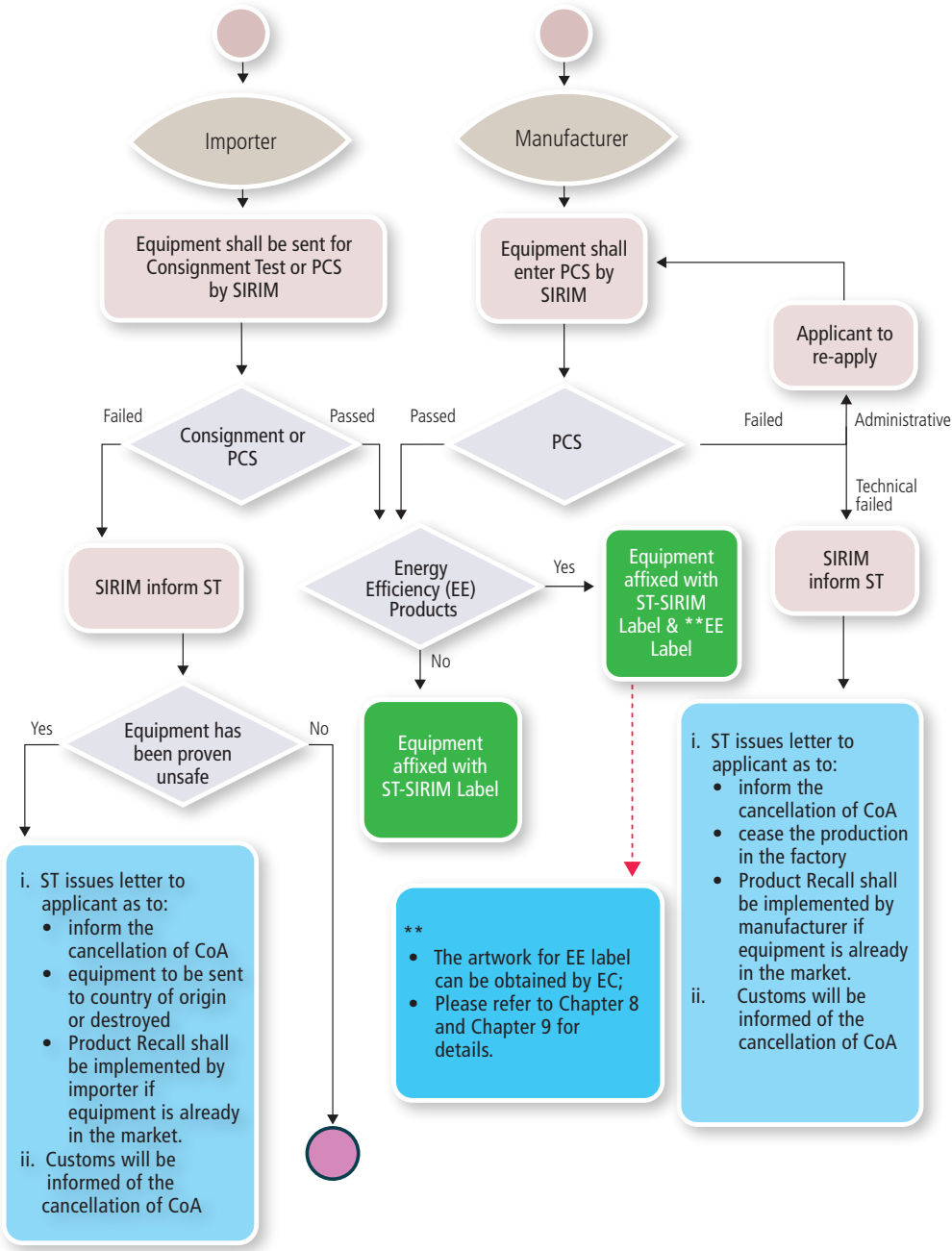
(3) An electrical equipment shall be constructed with power supply cord and power plug which comply with Malaysian requirements and standards.

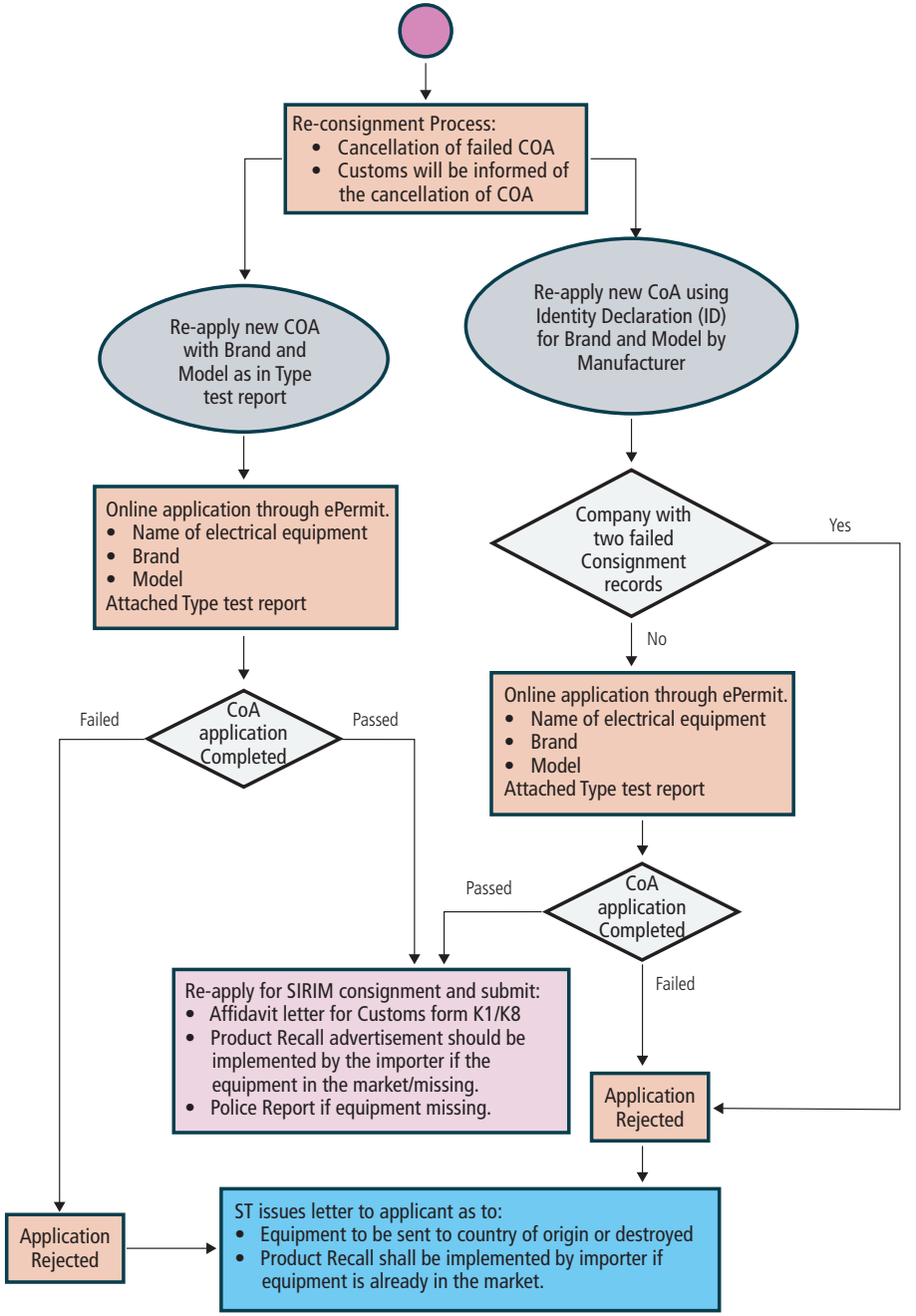
(4) The requirements and standards of Power Supply Cords and Power Plugs are as stated in Chapter 8, No.4 of these Guidelines.

## 6.2(a) Process Flow: New Application for Certificate Of Approval (CoA) to Manufacture, Import, Display, Sell or Advertise Electrical Equipment




Energy Commission (ST) evaluates based on:
• Validity of Type test report
> SIRIM QAS; or
> labs under SAMM by DSM; or
> labs under IECEE CB Scheme; or
> labs accredited by APLAC MRA; or
> labs accredited by ILAC MRA; or
> labs listed under ASEAN EE MRA.
• National Deviation
Application re-submitted
No
Complete
Yes
CoA Fees :-
• Single phase RM220.00
• Three phase RM330.00
No
Paid
Yes
CoA issued


Importer
Manufacturer
Equipment shall be sent for Consignment Test or PCS by SIRIM
Equipment shall enter PCS by SIRIM
Applicant to re-apply
Failed
Consignment or PCS
Passed
Passed
PCS
Failed
Administrative
Technical failed
SIRIM inform ST
Energy Efficiency (EE) Products
Yes
Equipment affixed with ST-SIRIM Label & **EE Label
SIRIM inform ST
No
Yes
Equipment has been proven unsafe
No
Equipment affixed with ST-SIRIM Label
i. ST issues letter to applicant as to:
• inform the cancellation of CoA
• equipment to be sent to country of origin or destroyed
• Product Recall shall be implemented by importer if equipment is already in the market.
ii. Customs will be informed of the cancellation of CoA
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• The artwork for EE label can be obtained by EC;
• Please refer to Chapter 8 and Chapter 9 for details.
i. ST issues letter to applicant as to:
• inform the cancellation of CoA
• cease the production in the factory
• Product Recall shall be implemented by manufacturer if equipment is already in the market.
ii. Customs will be informed of the cancellation of CoA


Re-consignment Process:
• Cancellation of failed COA
• Customs will be informed of the cancellation of COA
Re-apply new COA with Brand and Model as in Type test report
Re-apply new CoA using Identity Declaration (ID) for Brand and Model by Manufacturer
Online application through ePermit.
• Name of electrical equipment
• Brand
• Model
Attached Type test report
Company with two failed Consignment records
Yes
No
Failed
CoA application Completed
Passed
Online application through ePermit.
• Name of electrical equipment
• Brand
• Model
Attached Type test report
Passed
CoA application Completed
Failed
Re-apply for SIRIM consignment and submit:
• Affidavit letter for Customs form K1/K8
• Product Recall advertisement should be implemented by the importer if the equipment in the market/missing.
• Police Report if equipment missing.
Application Rejected
Application Rejected
ST issues letter to applicant as to:
• Equipment to be sent to country of origin or destroyed
• Product Recall shall be implemented by importer if equipment is already in the market.